

## GUIDING NOTES FOR FEE STRUCTURE

*Products manufactured that are subject to certification are classified as follows:*

*Category A: (Usage of Non Critical Raw Materials) E.g.: Black Tea, Green Tea, Herbal Tea, Virgin Coconut Oil, Spices, Water, Activated Carbon, Oats, Rice, Desiccated Coconut, Fish Based, Pulses etc.*

*Category B: (Flavored Tea)*

*Category C: (Usage of Critical Raw Materials) E.g.: Ice Cone, Coconut based, Confectionery, Bakery, Condiments, Dairy, Energy drink, Flavor, Sauce, Seasoning, Bread crumb, Nonfood Industry etc.*

*Category D: Poultry & Value Added Meat Processing Sector*

*Category E: Consignment of Black Tea, Green Tea, Spices, Virgin Coconut Oil*

*Category F: Establishments operating single /multiple commissary kitchens with outlets adding value to semi-finished high critical products prior to sale*

*Category G: Establishments with single /multiple commissary kitchens operating retail outlets, selling finished products.*

*Category H: Outsources facility - the outsource provider shall supply to and/ or manufacture for not more than two HAC applicants/ clients and also shall be noted that an outsource provider deserving to serve more than two shall be required to obtain HAC halal certification.*

**Note:**

1. *Classification of organizations belonging to Micro, Small, Medium & Large has been derived from the schedule published by the Ministry of Industry & Commerce, May, 2016*
2. *A multinational company (MNC) can be defined as having its prime ownership of brands & products and/or management policies and governance outside the shores of the Democratic Socialist Republic of Sri Lanka, whilst it operates within the country as a manufacturing concern, marketing and selling local & global brands.*
3. *Categorization of products to A, B & C is a reflection of the Halal criticality of the raw materials used to manufacture the product which includes its process of production.*
4. *Products that are not under any of the general categorization mentioned above will be evaluated for certification fee on a case by case basis up on request by desirous applicants.*
5. *In addition to the below mentioned Certification fees, applicants/clients will be charged for transportation specific to pre- and post-certification audit visits, at a rate of Rs.65 per Km which will be charged on actual mileage (This clause is not applicable to organization operation under Category F Restaurant)*
6. *Certain high critical RM, imported into Sri Lanka, will require a factory visit, if deemed necessary*
7. *The below fees structure is subjected to a revision, at the discretion of HAC's management.*
8. *HAC General Scheme is applicable to all the countries excluding GCC Countries (KSA, UAE, Kuwait, Qatar, Oman, Bahrain & Yemen)*
9. *GSO Scheme is applicable for all the countries including GCC Countries.*
10. *For clients intending to obtain GSO based Halal certification, auditor's food & accommodation if deemed necessary, shall be arranged by the client, with all costs borne by the same.*
11. *HAC may call for documentary evidence or for an explanation in the scenario whereby the clients declaration, may require further verification.*
12. *All of the below fees are subject to government taxes*

13. Classification of an organization will vary on two factors, being the number of employees & its annual turnover. Whichever of the two criteria is higher, shall be considered to conclude the classification of an organization.

Classification of Organizations, (Refer Notes)

	Micro	Small	Medium	Large	Multinational Company (MNC)
No of Employees	1 to 10	11 to 50	51 to 300	Above 301	
Annual Turnover	Below Rs. 15Mn	Rs. 15-250 Mn	Rs.250-750 Mn	Above Rs.750Mn	

1. One time application & technical evaluation fee (Applicable for new clients)

Document evaluation & Pre certification fee	Micro	Small	Medium	Large	MNC
Category A (LKR)	30,000	40,000	50,000	60,000	70,000
Category B (LKR)	40,000	60,000	75,000	90,000	105,000
Category C (LKR)	60,000	120,000	150,000	165,000	210,000
Category D, E, F & G (LKR)	25,000	25,000	25,000	25,000	25,000

2. Base Certification Fee (Per Annum)

Certification Fee	Micro	Small	Medium	Large	MNC
Category A (LKR)	30,000	40,000	50,000	60,000	70,000
Category B (LKR)	40,000	80,000	100,000	120,000	140,000
Category C (LKR)	60,000	160,000	200,000	220,000	280,000

3. Certification add on

3.1 Export Fee – General Scheme (Per Annum)

Export Fee - HAC General Scheme (Excluding GCC Countries)	Micro	Small	Medium	Large	MNC
Category A (USD)	N/A	650	750	850	950
Category B (USD)	N/A	650	750	850	950
Category C (USD)	N/A	650	750	850	950

3.2 Export Fee – GSO Scheme (Per Annum)

Export Fee - GSO Scheme	Micro	Small	Medium	Large	MNC
Category A (USD)	N/A	780	900	1,020	1,140

Category B (USD)	N/A	780	900	1,020	1,140
Category C (USD)	N/A	780	900	1,020	1,140

Applicable for all countries including GCC Countries (KSA, UAE, Kuwait, Qatar, Oman, Bahrain & Yemen)

### 3.3 Additional Plant (Per Annum)

Additional Plant Certification	Micro	Small	Medium	Large	MNC
Category A (LKR)	N/A	25,000	35,000	40,000	45,000
Category B (LKR)	N/A	50,000	65,000	80,000	90,000
Category C (LKR)	N/A	105,000	130,000	145,000	180,000

### 3.4 Imported Finished Product (Per Annum)

Imported finished products	Micro	Small	Medium	Large	MNC
Category A (LKR)	N/A	N/A	N/A	N/A	75,000
Category B (LKR)	N/A	N/A	N/A	N/A	150,000
Category C (LKR)	N/A	N/A	N/A	N/A	250,000

## 4. Poultry Abattoir & Value Added Meat Processing Sector (Per Annum)

Category D	Micro	Small	Medium	Large	MNC
Poultry & Value Added Meat Processing Sector (LKR)	250,000 + Supervisor Salary				
Export Fee (all Countries)	1000 USD				
Consignment Certificate (If required)	50 USD Per Certificate				

### 5. Consignment Based (Per Consignment)

Category E	Micro	Small	Medium	Large	MNC
Consignment Of Black Tea, Green Tea, Spices, Virgin Coconut Oil (LKR)	30,000	30,000	30,000	30,000	30,000

### 6. Restaurant (Category F) (Per Month)

No of Outlets	1 to 3	4 to 7	8 to 15	16 to 20	21 to 30	31 to 40	41 to 50	51 & above
Fee per outlet per Month (LKR)	5,000	4,500	4,000	3,750	3,500	3,250	3,000	2,500

### 7. Restaurant - Without value addition/Sales outlet (Per Annum)

<i>Category G</i>	<i>LKR</i>
<i>Commissary Kitchen &amp; Retail/ Sales Outlets (LKR)</i>	<i>60,000 (commissary) + 10,000 Per Audit Point</i>

**8. Outsource Facility - (Per Annum)**

<i>Category H</i>	<i>Micro</i>	<i>Small</i>	<i>Medium</i>	<i>Large</i>
<i>Category B (LKR)</i>	<i>7,500</i>	<i>15,000</i>	<i>25,000</i>	<i>25,000</i>
<i>Category C (LKR)</i>	<i>7,500</i>	<i>15,000</i>	<i>25,000</i>	<i>25,000</i>

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